

RECREATION & PARKS COMMISSION

MEETING AGENDA

September 12, 2018 – 8:30 a.m.

Westgate Community Center

455 S. Westgate Ave., OH 43204

I. CALL TO ORDER

II. ROLL CALL

III. ACCEPTANCE OF PREVIOUS MINUTES

IV. OLD BUSINESS

V. NEW BUSINESS

A. Remarks – Deputy Chief of Staff, Kimber Perfect

B. Consent Agenda

1. Festival for Good 2018 – Alcohol Permit (2464-2018)

Title: To authorize the Director of Recreation and Parks to grant consent to The New Entrepreneurs Opportunity Fund to apply for permission to sell alcoholic beverages at the Festival for Good; and to declare an emergency. (\$0.00)

- 1) The New Entrepreneurs Opportunity Fund for the Festival for Good, October 13, 2018.

2. Columbus Soul Alcohol Permit 2018 (2569-2018)

Title: To authorize the Director of Recreation and Parks to grant consent to the 22nd Foundation, Inc. to apply for permission to sell alcoholic beverages at the 22nd Foundation, Inc. for Columbus Soul festival; and to declare an emergency. (\$0.00)

- 1) 22nd Foundation, Inc. for the Columbus Soul festival, October 31, 2018.

3. Airport Golf Course - Food Concession Renewal 2019 – COMMISSION ONLY

Title: To authorize the Recreation and Parks Department Director to approve and implement the 2019 renewal option for Ruthfield Enterprises, LLC dba Slabadabado Concessions; food concessionaire at Airport Golf Course. This is a revenue contract and the required annual absolute payment (to the City) for 2019 is \$38,000.00. Per the contract the annual renewal options must be acknowledged and approved in writing, requiring the signature of the Director and the Commission.

4. Mentel Golf Course - Food Concession Renewal 2019 – COMMISSION ONLY

***Title:** To authorize the Recreation and Parks Department Director to approve and implement the 2019 renewal option for Ricardo's Restaurant, Inc.; food concessionaire at Mentel Golf Course. This is a revenue contract and the required annual absolute payment (to the City) for 2019 is \$63,000.00. Per the contract the annual renewal options must be acknowledged and approved in writing, requiring the signature of the Director and the Commission.*

5. Raymond Golf Course - Food Concession Renewal 2019 – COMMISSION ONLY

***Title:** To authorize the Director of Recreation and Parks to approve and implement the 2019 renewal option for Schmidt Hospitality Concepts, Inc.; food concessionaire at Raymond Golf Course. This is a revenue contract and the required annual absolute payment (to the City) for 2019 is \$75,000.00 plus 10% of combined golf and banquet gross revenue sales that exceed \$350,000.00. Per the contract the annual renewal options must be acknowledged and approved in writing, requiring the signature of the Director and the Commission.*

6. Champions Golf Course - Food Concession Renewal 2019 (2533-2018)

***Title:** To authorize the Director of Recreation and Parks to modify and extend the food concession contract (revenue) CT01269R for one year with Ruthfield Enterprises, LLC dba Slabadabado Concessions; food concessionaire at Champions Golf Course. This is a revenue contract and the required annual absolute payment (to the City) for 2019 is \$10,000.00.*

7. Turnberry Golf Course - Food Concession Renewal 2019 (2534-2018)

***Title:** To authorize the Recreation and Parks Department Director to modify and extend the current REVENUE contract CT01310R with Lill's Concessions, LLC, food concessions, at Turnberry Golf Course. This is a revenue contract and the required annual absolute payment (to the City) for 2019 is \$10,000.00.*

8. COAAA – Continuation of Services (2385-2018)

***Title:** To authorize a supplemental appropriation in the amount of \$15,296,000.00 from the unappropriated balance of the Recreation and Parks Grant Fund to the Recreation and Parks Department for the operation of various grant programs administered by the Central Ohio Area Agency on Aging; and to declare an emergency. (\$15,296,000.00)*

9. Street Trees Fall 2018 (2455-2018)

***Title:** To authorize the Director of the Recreation and Parks Department to enter into contract with Greenscapes Landscape Co., Inc. for the installation of 792 street trees throughout Columbus; to authorize the expenditure of \$140,208.00; and to declare an emergency. (\$140,208.00)*

Bids were advertised through Vendor Services, in accordance with relevant sections of Columbus City Code Chapter 329, on August 10, 2018 and received by the Recreation

and Parks Department on August 30, 2018. Bids were received from the following companies:

<u>Company</u>	<u>Status</u>	<u>Amount</u>
Greenscapes	(MAJ)	\$134,208.00

After reviewing the proposals that were submitted, it was determined that Greenscapes Landscape Co. was the lowest and most responsive bidder.

10. Westgate Handball Concrete Repair 2018 (2462-2018)

Title: *To ordinance is to authorize the Director of the Recreation and Parks Department to enter into contract with Gutknecht Concrete Technologies for vertical crack repair and patching of concrete at the outdoor hand ball courts located in Westgate Park; to authorize the expenditure of \$94,680.00 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$94,680.00)*

Bids were advertised through Vendor Services, in accordance with City Code Section 329, on July 23, 2018 and received by the Recreation and Parks Department on July 31, 2018.

<u>Company</u>	<u>Status</u>	<u>Amount</u>
Gutknecht Concrete Technologies	MAJ	\$85,680.00
Lithko Restoration Technologies	MAJ	\$114,744.00
Ohio Concrete Restoration Co.	MAJ	\$121,913.00

After reviewing the proposals that were submitted, it was determined that Gutknecht Concrete Technologies was the lowest and most responsive bidder.

Gutknecht Concrete Technologies and all proposed subcontractors have met code requirements with respect to prequalification, pursuant to relevant sections of Columbus City Code Chapter 329.

11. CIP Staff Billing 2018-2019 (2535-2018)

Title: *To establish a budget reservation in the amount of \$1,112,200.00; to amend the 2018 Capital Improvements Budget; to authorize the expenditure of \$1,112,200.00 from the Voted Recreation and Parks Bond Fund for the reimbursement of staff time related to the administration of Recreation and Parks 2018-2019 Capital Improvement Projects; and to declare an emergency. (\$1,112,200.00)*

C. Administration Agenda

12. Naming and Renaming Facilities and Parks Policy – COMMISSION ONLY

Title: *To authorize the Director of the Recreation and Parks Department to adopt the revisions to the Park Naming and Renaming Facilities and Parks Policy.*

13. MORPC Grant September 2018 – Olentangy Trail (2460-2018)

***Title:** To authorize the Director of Recreation and Parks to enter into a grant application with the Mid-Ohio Regional Planning Commission (MORPC) which will be used to build the final segment of the Olentangy Trail, from Northmoor Park to Clinton Como Park; and to declare an emergency. (\$0.00)*

14. Facility Demolition (2452-2018)

***Title:** To authorize the Director of the Recreation and Parks Department to enter into contract with ProCon PCS, Inc. for the Facility Demolition 2018 project; to authorize the expenditure of \$50,000.00 from the Recreation and Parks Voted Bond Fund. (\$50,000.00)*

Bids were advertised through Vendor Services, in accordance with City Code Section 329, on August 17, 2018 and received by the Recreation and Parks Department on August 30, 2018.

<u>Company</u>	<u>Status</u>	<u>Amount</u>
Complete Cleaning, Inc.	MAJ	\$50,800.00
Mark Finchum Excavating, LLC	MAJ	\$45,000.00
Builderscape, Inc.	MAJ	\$72,300.00
ProCon PCS, Inc.	MAJ	\$30,797.00

After reviewing the proposals that were submitted, it was determined that ProCon PCS, Inc. was the lowest and most responsive bidder.

ProCon PCS, Inc. and all proposed subcontractors have met code requirements with respect to prequalification, pursuant to relevant sections of Columbus City Code Chapter 329.

15. General Design & Construction Management Services 2018 (2453-2018)

***Title:** This ordinance is to authorize the City Auditor to set up a certificate in the amount of \$450,000.00 for various expenditures for professional architectural, engineering, and construction management services in conjunction with park, trail, and facility capital improvement projects; to authorize the expenditure of \$450,000.00 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$450,000.00)*

16. Champions Clubhouse AE Modification 2018 (2463-2018)

***Title:** To authorize the Director of Recreation and Parks to modify the contract with Schorr Architects, Inc. for the design of a new clubhouse and event center at the Champions Golf Course; to authorize the modification of \$135,000.00 for a total expenditure of \$396,000.00 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$396,000.00)*

D. Parks Maintenance & Operations Agenda

16. Forestry Aerial Lift Truck (2362-2018)

Title: To authorize the Director of Finance and Management to enter into contract for the purchase of a Forestry Aerial Lift Truck with a seventy (70) foot aerial lift bucket and Forestry dump body for the Recreation and Parks Department Forestry Section; to establish an Auditor's Certificate in the amount of \$250,000.00; to amend the 2018 Capital Improvement Budget; to authorize the transfer of \$250,000.00 within the Recreation and Parks Voted Bond Fund; to authorize the expenditure of \$250,000.00 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$250,000.00)

E. Recreation & Program Services Agenda

17. TANF Grant 2018 (2318-2018)

Title: To authorize and direct the Director of Recreation and Parks to accept a grant in the amount of \$72,999.18 and enter into an agreement with the Franklin County Department of Job and Family Services to provide camp fees for children from low-income families; to appropriate \$72,999.18 to the Recreation and Parks Grant Fund; and to declare an emergency. (\$72,999.18)

F. Youth & Family Development Agenda – No Legislation

VI. CRP FOUNDATION UPDATE

VII. DIRECTOR'S COMMENTS

VII. COMMISSION COMMENTS

VIII. ADJOURNMENT